

WORKER SAFETY

Evacuation Reminders

Know your exit. Know your assembly point. Before you need them.

Seconds matter in an emergency. Preparation saves lives.

Know the two assembly points and your role before an emergency occurs.

01

Keep Exits Clear Always

All aisles, doorways, and emergency equipment must be free of obstructions.

This is a daily responsibility, not just during emergencies.

02

Know Your Nearest Exit

Identify the closest exit to your workstation before every shift.

Assembly Point 1: Hourly employee parking near guard shack. Point 2: Corporate lot.

03

During Evacuation

Do not allow employees to re-enter the department for any reason.

Escort employees with disabilities to the assembly point. Sweep your area.

04

At the Assembly Point

Stay with your department. Call names during roll call, do not count bodies.

Keep channel 5 clear. No smoking, loitering, or communicating with media.

EVACUATION READINESS CHECKLIST

Complete at the start of every shift.

- ☐ I know the nearest exit to my workstation today
- ☐ I know both assembly point locations
- ☐ My work aisle and doorway are clear of obstructions
- ☐ Emergency equipment in my area is accessible
- ☐ My radio is operational and on the correct channel
- ☐ I know which employees in my area may need assistance
- ☐ I know to call names, not count bodies, during roll call
- ☐ I will not re-enter the building for any reason during evacuation